



PT Petrindo Jaya Kreasi Tbk.
(the "Company")

**NOTICE OF
ANNUAL GENERAL MEETING OF SHAREHOLDERS FINANCIAL YEAR 2022 AND
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors of the Company hereby invites the Company's shareholders to attend the Annual General Meeting of Shareholders Financial Year 2022 and Extraordinary General Meeting of Shareholders ("**Meeting**") which will be held on:

Day/Date : Monday, 19 June 2023
Time : 02.00 PM - finish
Venue : Wisma Barito Pacific I, M Floor
Jl. Let. Jend. S. Parman Kav.62-63, West Jakarta 11410

AGENDA OF MEETING AND ITS EXPLANATION

Agenda of the Annual General Meeting of Shareholders ("**AGMS**"):

1. Approval for the Company's Annual Report and authorization of Company's Financial Statements for the fiscal year of 2022;
2. Approval for the use of Company's profit for fiscal year of 2022;
3. Appointment and determination of public accountant to audit the Company's Financial Statement for fiscal year of 2023; and
4. Report on the use of proceeds from the Company's public offering.

Explanation of AGMS Agenda:

- a. The Agenda of AGMS number 1, 2, 3 are the routine agendas to be discussed and resolved in each AGMS in accordance with the requirements under Law No.40 of 2007 on Limited Liability Company as amended by Law of the Republic of Indonesia No. 6 of 2023 concerning Stipulation of Government Regulation in Lieu of Law No. 2 of 2022 concerning Job Creation Becomes Law ("**UUPT**"), Company's Article of Association, and Regulations of the Financial Service Authority No. 15/POJK.04/2020 regarding the Planning and Implementation of General Meeting of Shareholders for Public Company ("**POJK 15/2020**");
- b. The Agenda of AGMS number 4 is to comply with the requirement under Article 6 and Article 7 of the Financial Services Authority Regulation No. 30/POJK.04/2015 regarding Realization Report on the Use of Proceeds of Public Offerings ("**POJK 30/2015**").

Agenda of the Extraordinary General Meeting of Shareholders ("**EGMS**"):

Approval to guarantee most or all of the Company's assets and/or the Company's subsidiaries to guarantee loans to be obtained by the Company and/or the Company's subsidiaries from banks and/or other financial institutions.

Explanation of EGMS Agenda:

In accordance with the provisions of Article 15.3 of the Company's Articles of Association, this Agenda is carried out because the Company will guarantee most or all of the Company's assets on loans to PT Bank Mandiri (Persero) Tbk. and/or other financial institutions.

GENERAL NOTES:

1. The Company will not send any separate invitation to the shareholders of the Company and this Notice serves as official invitation to the shareholders of the Company.
2. In line with the requirements under POJK 15/2020, the Company has provided an alternative for shareholders to grant the Electronic Power of Attorney through the eASY.KSEI system managed by PT Kustodian Sentral Efek Indonesia (“KSEI”) in the link <https://akses.ksei.co.id/> (“E-Proxy”). Shareholders who wish to provide E-Proxy must complete the process at the latest **1 (one) business day before the Meeting, which is on Friday, 16 June 2023.**
3. For shareholders who do not wish to provide E-Proxy, can grant the physical Power of Attorney to the appointed employee of the Company’s Securities Administration Bureau (BAE), i.e. PT Datindo Entrycom (“Datindo”), using the form of Power of Attorney that can be downloaded from the link ([unduh dokumen dengan klik ini](#)).
4. The shareholders who have granted an authorization through E-proxy or a physical power of attorney can join the Meeting virtually. The Company will send a link for the Meeting that can be accessed by the shareholders after receiving a written request from the shareholder through the e-mail address: corsec@petrindo.co.id, by attaching a copy of E-proxy or physical power of attorney, at the soonest 5 (five) calendar days before the Meeting is held.
5. The Company’s Board of Directors, Board of Commissioners, and employees are allowed to act as a proxy of a shareholder in the Meeting, provided that their votes will not be counted in the voting.
6. Shareholders who are: (i) entitled to attend the Meeting, or (ii) represented through E-Proxy, or (iii) represented through physical Power of Attorney; are those whose names are registered in the Company’s Share Register and/or shareholders of the Company whose names are registered as a shareholder in the securities sub accounts at KSEI by the closing of trade at the Indonesia Stock Exchange on **23 Mei 2023, 04:00 PM.**
7. Shareholders or their proxies are requested to be at the Meeting’s venue, at least 30 (thirty) minutes prior to the commencement of the Meeting.
8. The materials related to the Meeting are available and can be downloaded directly from the Company’s website (www.petrindo.co.id) from the date of the invitation to this Meeting until the date the Meeting is held.
9. Any inquiries or other information relating to the Meeting may be submitted to the Corporate Secretary of the Company, at email address: corsec@petrindo.co.id.

THE PROTOCOL TO PREVENT THE SPREAD OF COVID-19

In the effort to prevent the spread of Covid-19 in accordance with the applicable regulations from the Central and Regional Governments; please note the following:

1. **The Company strongly advises the shareholders, not to physically present at the Meeting and request the shareholders to provide E-Proxy to Datindo.** The complete guidance for providing E-proxy to Datindo can be downloaded in this link ([unduh dokumen dengan klik link ini](#)).
2. Considering the capacity of the Meeting room and in order to comply with physical distancing requirements, the maximum number of participants that can present in the Meeting room is 30 (thirty) persons. The shareholders or their representatives who will be allowed to enter and

attend in the Meeting room: (i) will be decided based on **first come first serve** up to the allowed maximum capacity of the Meeting room, (ii) must comply with/pass the following health and safety protocols which strictly applied by the Company:

- a. must bring “negative” **Swab Antigen** result which was issued no later than 24 (twenty four) hour before the Meeting is held;
 - b. must show minimal 2 (two) Covid-19 vaccine certificates that will be checked through PeduliLindungi application;
 - c. must wear mask at all times, within the building area where the Meeting is held and during at the Meeting;
 - d. must comply with the health checking procedures (including body temperature screening, the use of hand sanitizer, etc.), before entering the building and the Meeting venue;
 - e. not in an unwell condition, or have any Covid-19’s symptoms (cough, fever, flu, etc.);
 - f. must implement physical distancing measure in accordance with direction from the Company and building management where the Meeting is held; and
 - g. must leave the building area where the Meeting is held as soon as the Meeting is finished.
3. For shareholders or their representatives who have arrived in the Meeting venue but cannot physically attend in the Meeting room due to the non-satisfaction of any matters required under Point 2 above, can provide a power of attorney to Datindo using the form of power of attorney made available in the registration counter.
 4. The Company will further announce any changes and/or additional information in accordance with the latest conditions and development relating to the measures to prevent the spread of Covid-19.

Jakarta, 24 Mei 2023
PT Petrindo Jaya Kreasi Tbk.
The Board of Directors